

Gifted Advisory Council Meeting Minutes
Ohio Department of Education
October 23, 2019 - 1:00 p.m.

Call to Order

Joseph Petrarca called the meeting to order and asked all attendees to introduce themselves. Meeting norms and the council purpose were reviewed, along with an overview of the day's agenda.

Development of Bylaws

ODE leadership and Gifted Advisory Council members have agreed that bylaws are needed for the council. A draft was discussed, and ODE staff will bring a final version to the December meeting. A chair and vice chair will be elected at the December meeting, as well.

Draft bylaws as presented

Chair Roles and Responsibilities

- *Co-Chairs with the Office for Exceptional Children's Director/Designee and call to order all GAC meetings*
- *Co -plans, with the Department, on development of agendas*
- *In consultation with the Department, forms ad hoc subcommittees*
- *Coordinates with the Department in verifying accuracy of meeting minutes*
- *Assists with the Department to fill any Gifted Advisory Council vacancies that may occur due to resignations*
- *Serves one-year term followed by one-year term as immediate past chair*

Vice Chair Roles and Responsibilities

- *Calls roll at each meeting*
- *Assumes duties of Chair at GAC meetings in the absence of the Chair*
- *Assumes the role of the Chair upon either the expiration of the Chair's term or upon the resignation of the Chair*
- *Serves one-year term and then moves to Chair role the following year*

Past Chair Roles and Responsibilities

- *Assists with transition to new Chair*
- *Serves as a resource to members*
- *Provides assistance to new members*
- *Serves in an advisory capacity to Chair*
- *Assumes duties of chair and vice chair in their absence*
- *Serves one-year term*

Committee Member Role and Responsibilities

- *Represents a variety of stakeholders from diverse regions of the state, including parents, general and gifted educators, administrators, and others as determined by the superintendent;*
- *Assists in the development and updating of a department-approved plan for gifted education in Ohio;*
- *Advises on policy recommendations;*
- *Serves as advisors in establishing criteria for review of proposals to implement innovative gifted services; and*

- *Establishes criteria for identifying and recognizing schools, districts, and other educational providers.*

Other

- *Any member who wishes to resign prior to the end of their term shall submit a letter of resignation to the Chair and to the Department*
- *Two paths for membership - apply or be nominated by any GAC member*
- *Membership is three years, staggered*
- *Absence from three meetings in one year could result in removal from the GAC*
- *OAGC Executive Director is sitting member*
- *Original group must reapply after this year*
- *Officers are members through their term of service, and can reapply at the end of the term of service*
- *Council members are selected by the Department in collaboration with the Chair*

Discussion of possible edits to draft by laws

- ✓ There will be no limits around serving as chair or vice chair based on an individual's time on the council.
- ✓ Two-year chair and vice chair terms might be better.
- ✓ Interim chair this year, continuing into next.
- ✓ In Spring 2021 we would elect new chair and vice chair.
- ✓ Vice chair should be called "chair elect" as that is clearer.
- ✓ ODE staff will be ex-officio members.

Questions, answers and comments

Q. When will the applications process for membership begin?

A. We will start in Spring, so incoming members are ready for fall.

Q. How will you inform people that they can apply?

A. We have many avenues to get the word out, including EdConnection, newsletters, eblasts and more.

Q. Will the OAGC Executive Director be a voting member?

A. Yes, they will.

Comment: Ensure that people who need to have a role in gifted education are included – even those who do not know they need to have a role – such as general education teachers and administrators. We need members who are not in gifted education because their voice is important and it is important that they hear our voices, as well.

Review and Approve April 2019 Minutes

April 2019 meeting minutes were approved as presented. Susan motioned, Kelly seconded, and all members voted in agreement.

Council Members' Updates

Council members gave various updates and announcements from their regions.

Next Steps and Closing Comments

At the December meeting we will discuss a mission statement, values statement, council goals and a roadmap for our work.

The meeting adjourned at 3:30 p.m.

DRAFT