

**Call for Proposals for Small Sessions**  
**Ohio Association for Gifted Children Annual Fall Conference**  
**October 13–15, 2024, Hilton Hotel Easton in Columbus**

This proposal must include (1) your name(s), (2) the title of the presentation, (3) a brief description of the session (**limit 50 words**), and (4) a detailed description of what the presentation includes, not to exceed three pages. Send one copy of the cover sheet and proposal to the address at the bottom of page. Do not send vitae, articles, or other materials. *Please read the additional proposal guidelines on the back side of this document.* Please **PRINT** or **TYPE**.

Lead presenter name: \_\_\_\_\_ Phone (h): \_\_\_\_\_ (w): \_\_\_\_\_

**Work Contact Information (if applicable)**

Title: \_\_\_\_\_ School/Business: \_\_\_\_\_

Preferred e-mail address: \_\_\_\_\_

**TITLE OF PRESENTATION:** \_\_\_\_\_

**ODEW gifted competencies met (if applicable):** \_\_\_\_\_

**PRESENTATION TYPE:** \_\_\_\_\_ dialogue \_\_\_\_\_ hands-on demonstration \_\_\_\_\_ lecture \_\_\_\_\_ panel discussion

**DATE PREFERENCE:** \_\_\_\_\_ Monday, October 14 \_\_\_\_\_ Tuesday, October 15 \_\_\_\_\_ both \_\_\_\_\_ either

**AV NEEDS:** \_\_\_\_\_ no AV needs \_\_\_\_\_ Internet \_\_\_\_\_ LCD projector

**STRAND (Select the two most appropriate.)**

- \_\_\_ parents
- \_\_\_ gifted intervention specialists
- \_\_\_ classroom teachers
- \_\_\_ counselors/psychologists
- \_\_\_ gifted coordinators/administrators
- \_\_\_ higher education professionals

**TARGETED GRADE**

- \_\_\_ early childhood
- \_\_\_ primary
- \_\_\_ intermediate
- \_\_\_ middle school
- \_\_\_ high school
- \_\_\_ other (please specify) \_\_\_\_\_

Will products be marketed in the session? \_\_\_\_\_ yes \_\_\_\_\_ no

**PROPOSAL DESCRIPTION**

Please staple this cover sheet to the upper left-hand corner of the proposal. Each proposal must meet the following criteria:

- (1) title of presentation, top/center of page, must not exceed 10 words
- (2) description of session must not exceed 50 words
- (3) detailed description of what the actual presentation includes, not to exceed 3 pages

*Name(s), title/affiliation(s), and e-mail addresses of copresenters should be listed at the bottom of the proposal description.*

**AUDIOVISUAL EQUIPMENT INFORMATION:** Each room will be equipped with a screen. *\*Presenters are responsible for making arrangements for any other equipment needs directly with the hotel and will be personally charged.\**

**DEADLINE FOR PROPOSALS: Postmarked by April 19, 2024.**

Submit one copy to Small Sessions Chair, OAGC, P.O. Box 30801, Gahanna, OH 43230 or e-mail to [oagcgifted@gmail.com](mailto:oagcgifted@gmail.com)

## PROPOSAL GUIDELINES

Please send one copy of the cover sheet and proposal to Small Sessions Chair, OAGC, P.O. Box 30801, Gahanna, OH 43230, postmarked no later than April 19, 2024. Please keep a copy of your proposal. Materials submitted to the OAGC cannot be returned.

- **Proposals postmarked after April 19, 2024, may be considered for the 2024 OAGC Annual Fall Conference but will not get first priority review.**
- Proposals will be reviewed by the OAGC Conference Program Subcommittee. Final decisions regarding proposals will be made and communicated to you by May 17, 2024, via e-mail.
- All sessions will last 50 minutes. Presentations should be structured to allow for audience questions, participation, and discussion within this time frame. Requests for double sessions will be considered.
- Presenters may elect to have electronic handouts placed on the OAGC Web site for the conference.
- On the date preference line, mark only the day(s) on which you are willing to present. This will prevent scheduling conflicts and enable the Conference Program Subcommittee to maintain topic diversity.
- Proposal descriptions must be **50 words or less**. The description must be appropriate for inclusion in the conference program. Descriptions that exceed 50 words will not be reviewed.
- The detailed description of the presentation must not exceed three double-spaced typed pages and should give the Conference Program Subcommittee an accurate and detailed understanding of what the actual presentation will involve.
- Expenses for travel, handouts, and attendance at the OAGC Annual Fall Conference are the responsibility of each presenter. All presenters are required to register for the conference. The OAGC will offer a \$50 discount to be shared by all the presenters of each session. No presenter will receive more than a \$50 discount for the conference, regardless of the number of sessions presented.
- Information regarding selection of proposals and other information will be sent only to the lead presenter. The lead presenter is responsible for informing copresenters of the date and time of the presentation.

If you have any questions regarding the proposal form, please contact Abbie Sigmon at [oagcgifted@gmail.com](mailto:oagcgifted@gmail.com)

## PROPOSAL SELECTION CRITERIA

Proposals will be evaluated on the following criteria:

- \* significance of the ideas presented
- \* alignment to ODEW and OAGC professional development standards
- \* relevance to gifted education in Ohio
- \* clarity and organization of the proposal
- \* appeal to indicated audiences
- \* innovativeness of the topic and/or the approach to the topic